



# AlLENDALE CHRISTIAN SCHOOL

## Child Care Contract 2018—2019

Parents' Names \_\_\_\_\_

Address \_\_\_\_\_  
Street City Zip

Phone: \_\_\_\_\_ Primary Email: \_\_\_\_\_

1. Child's Name \_\_\_\_\_ Grade \_\_\_\_\_ Child's Teacher \_\_\_\_\_

2. Child's Name \_\_\_\_\_ Grade \_\_\_\_\_ Child's Teacher \_\_\_\_\_

3. Child's Name \_\_\_\_\_ Grade \_\_\_\_\_ Child's Teacher \_\_\_\_\_

4. Child's Name \_\_\_\_\_ Grade \_\_\_\_\_ Child's Teacher \_\_\_\_\_

**A. Please fill in *each child's name* in the time frames below.** These times will be confirmed with this signed contract.

	Before School Care 7:00-8:20/8:35 \$4/day Additional Children: \$3	Morning Care 8:25-12:30 \$15/a day (includes lunch time)	Lunch Care 11:05-1:00 \$7.50/day *For those staying for lunch time only	Preschool Extended Day 11:05-3:20 \$16/day (includes lunch time)	After School Care 3:20-6:00 (3:05 for preschool) \$4/hour Additional children: \$2.50/hour	Full Day 7:00am-6:00pm \$36/day Additional Children: \$25
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						



**B. Other Enrollment Options:**

**\*Drop-In:** Please check here if you would like to use child care only on a drop-in basis. Please note below when drop-in care is most likely. Your child can attend the child care as space allows, but you **must provide 24-hour notice**. Drop-in care is available as space allows.

**\*Half Day Care:** Please check here if you plan to use care after a half day of school. Dismissal is at 11:55. Please indicate which day(s) of the week you would utilize half day care. \_\_\_\_\_

**\*Snow Day:** Please check here if you plan to utilize snow day care. At least six ACS students need to be pre-enrolled for snow day care to be offered for next school year. We will update you in the fall (at the latest) regarding this option. The snow day maximum cap per family is \$70. **You will be charged for the days you sign up for.**

**\*School Delays:** Your child(ren) must be on the schedule for Before School Care or All Day Care to be able to have care guaranteed for a school delay. If you have an emergency and need care, you can call ahead to see if there is space available.

**\*School Vacations.** There will be child care available during most school vacation times. We must have at least six ACS students pre-enrolled to offer child care during vacations. **You will be charged for the days you sign up for.**

Child care will be available on the following days during vacations:

- October 24-26 (CEA Convention)
- November 21 (day before Thanksgiving)
- December 27-28, January 2-4 (Christmas break)
- February 22 & 25 (Winter Break)
- March 29, April 1-4 (Spring Break)

Please indicate which vacation days your family will utilize the child care program:

**C. Other Notes**

1. Regular billing will occur monthly, on the first Friday of the month. Payments will be due within two weeks of billing.
2. A breakfast snack will be provided to children enrolled in Before School Care and All-Day Care. Snacks will be provided during morning care, afternoon care, and after school care.
3. Parents will need to pack lunches for students who are in care at lunch time.
4. Families will be charged for missing child care on contracted days, unless otherwise stated. Two free personal days are allowed, **as long as you notify the Child Care Director.**
5. Families will not be charged for care during scheduled school breaks (unless utilizing care during that time), during school closings (unless signed up for care), or when children are sick (**prior notification is required**).

**Please note:** In order to hold your spot the Allendale Christian Child Care program, (scheduled days or drop-in) a **\$30 family registration fee (non-refundable) is required**. Please include your \$30 payment when you turn your enrollment form in to the office (checks can be made out to Allendale Christian School).

We promise to follow the guidelines of the Allendale Christian Childcare Program and pay our fees as stated above.

Father's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mother's Signature: \_\_\_\_\_ Date: \_\_\_\_\_